



# RHSQ

Royal Historical Society of Queensland

## **The Royal Historical Society of Queensland Constitution**

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## 1. Name

The name of the Society shall be “The Royal Historical Society of Queensland” (“the Society”), pursuant to Royal Approval to the use of the prefix “Royal” granted in February 1959.

The Society was incorporated by Letters Patent dated 13 June 1963 under the provisions of *The Religious, Educational and Charitable Institutions Acts 1861 to 1959*.

The Royal Historical Society of Queensland is also known as the “RHSQ”.

The Society was formed on 21 August 1913 as The Historical Society of Queensland.

## 2. Objects

The objects of the Society, Queensland’s peak history body are:

- (a) The study and promotion of the history of:
  - (i) the State and the former Colony of Queensland;
  - (ii) the Commonwealth of Australia;
  - (iii) the adjacent islands of the Pacific;
  - (iv) other matters of general historic interest related to the above;
- (b) The collection, preservation, restoration, registration, organisation, presentation, exhibition, management, exchange, sale, or other appropriate handling of material for such study, including but not limited to:
  - (i) letters, manuscripts, recordings, diaries and documents of any kind;
  - (ii) personal narratives of explorers, early settlers and other appropriate persons;
  - (iii) maps, charts, drawings, photographs, pictures, films, plans, digital and other electronic records;
  - (iv) genealogical and biographical particulars, autographs and portraits;
  - (v) other objects of historical interest including those of cultural, social, technological and architectural nature either as individual items or as one or more collections;
- (c) The holding of meetings, lectures and conferences and the publication of all or any papers and proceedings of the Society;
- (d) The publication of historic documents and records of general public interest;
- (e) The indexing and collating of public records and registers;
- (f) The identification and marking of places of historic interest and their preservation for posterity;
- (g) Research and publication;
- (h) The appointment of correspondents in any place to assist the objects of the Society;

(i) The formation of and guidance and assistance to local branches for the promotion of all or any objects of the Society, and more particularly for the study of local history;

(j) Co-operation with any body, whether incorporated or not, whose objects are in whole or in part similar to or compatible with those of the Society.

### **3. Powers**

The powers of the Society are:

(a) To subscribe to, become a member of, and co-operate with any other society, association, club, or other organization, whether incorporated or not, whose objects are similar to, or compatible with, those of the Society;

(b) In furtherance of the objects of the Society, to borrow, buy, lend, sell and deal in all kinds of objects, articles, commodities and chattels;

(c) To purchase, take on lease or exchange, hire and otherwise acquire any lands, buildings, easements or property, real or personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Society, provided that in the case that the Society shall take or hold any property which is subject to any trust the Society shall only deal with the same in such manner as is allowed by law having regard to such trust;

(d) To enter into any arrangements with any government or other authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Society and to obtain from any such government or authority any rights, privileges and concessions;

(e) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workers, agents or sub-contractors and other persons as may be necessary or convenient for the purposes of the Society;

(f) To remunerate any person or corporation for services rendered, or to be rendered, as may be appropriate;

(g) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Society's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof;

(h) To invest and deal with the money of the Society not immediately required in such manner as may from time to time be thought fit;

(i) To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate;

- (j) To lend and advance money or give credit to any person or body corporate, to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate;
- (k) To borrow or raise monies, either alone or with others, in such manner as may be thought proper, upon fluctuating advance account or overdraft or otherwise, and to secure any monies and further advances borrowed or to be borrowed alone or with others by notes, secured or unsecured, by debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the Society's property or other assets present or future and to purchase, redeem or pay-off any such securities;
- (l) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments;
- (m) To sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Society;
- (n) To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, of any part of the Society's property of whatsoever kind sold by the Society or any money due to the Society from purchasers and others;
- (o) To accept any gift or loan of property whether subject to any special trust or not;
- (p) To take such steps by personal or written appeals, applications, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Society, in the form of donations, gifts, grants, bequeaths, annual membership fees or otherwise;
- (q) To print and publish any manuscripts, pamphlets, newspapers, periodicals, books or leaflets that the Society may think desirable for the promotion of its objects;
- (r) To amalgamate with any one, or more, association or other society having objects altogether or in part similar to those of the Society;
- (s) In furtherance of the objects of the Society to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated associations with which the Society is authorised to amalgamate;
- (t) To transfer all or any part of the property, assets, liabilities and engagements of the Society to any one or more other such society or association with which the Society may wish to amalgamate;
- (u) To make donations for patriotic, charitable or community purposes;
- (v) The raising of funds by public subscription or otherwise for all or any of the said objects;
- (w) The application of the income of the Society in promoting the said objects;

(x) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Society.

#### 4. Member of the Society

In this Constitution, unless the context otherwise indicates, a “member” of the Society shall be:

- (a) A person who has paid the appropriate membership fee and whose application has been duly approved by Council as a member; or
- (b) Such other person granted Honorary Life Membership at an Annual General Meeting.

#### 5. Classes of Membership

(a) There shall be the following classes of members of the Society: Ordinary Member; Honorary Life Member; Spouse or Partner of a Member; Junior Member; Full-time Student Member; Life Member by Purchase; Affiliated Society; Corporate Member; and such other classes of membership as the Society may from time to time determine.

(b) Ordinary Member

A person on attaining 18 years of age may become a member of the Society on the making of a written application and payment of the appropriate fee.

(c) Honorary Life Member

Council may, with at least seven Councillors voting in support, recommend and an Annual General Meeting may approve the election as an Honorary Life Member of any member who has rendered long or outstanding service to the Society. Such Honorary Life Member shall have all the privileges of an Ordinary Member and may hold office if duly elected but shall not be required to pay any membership fee. Not more than one Honorary Life Member may be appointed in any one financial year.

(d) Spouse or Partner of a Member

A person may be approved as a Spouse or Partner of a Member on written application and payment of the appropriate membership fee. Such members over 18 years of age shall be entitled to the right to vote. Only one copy of each edition of the *Journal* and *Bulletin* will be made available to the member and spouse or partner.

(e) Junior Member

Persons under the age of 18 years on the payment of the appropriate membership fee may be duly approved as a Junior Member. Junior Members are not entitled to vote or to receive a copy of the *Journal* of the Society but will receive a copy of the *Bulletin*. Junior Members on attaining the age of 18 years are eligible to become an Ordinary Member, on written application and payment of the ordinary membership fee.

(f) Student Member

Persons under the age of 25 years who are full-time students at university, Tertiary and Further

Education, school or similar institution on application and payment of the appropriate membership fee may be duly approved as a Student Member. Student Members on attaining 18 years of age are entitled to voting rights. Student Members are not entitled to receive a copy of the *Journal* of the Society but will receive a copy of the *Bulletin*.

(g) Life Member by Purchase

Any member who has been a member for at least ten years on payment of the sum prescribed may become a Life Member of the Society, provided the number of such Life Members shall not exceed in all ten per cent of the total membership of the Society. Such Life Members shall not be required to pay any further membership fee and shall have all the privileges of an Ordinary Member.

(h) Affiliated Society

Any society with aims similar to those of the Society is eligible to become an Affiliated Society. An Affiliated Society may nominate one person to have all the privileges of an Ordinary Member.

(i) Corporate Member

A corporation, on payment of the sum prescribed, may become a Corporate Member. A Corporate Member shall be entitled to nominate a person who shall have all of the privileges of an Ordinary Member.

## 6. Requirements of Membership

Membership of the Society is open to persons of good standing interested in the objects of the Society.

## 7. Membership Fees and Form

(a) The annual membership fee or part thereof for each class of membership shall be such sum as the Council shall from time to time prescribe and is payable when, and in the manner, the Council determines;

(b) An applicant for membership must complete and sign a written application in the form approved by Council and lodge the application together with the membership fee;

(c) Unless the Council determines otherwise, the membership fees are payable on the first day of July each year;

(d) Any person admitted to membership at or after the elapse of eight months from the commencement of the Society's financial year shall receive membership until 30 June in the next financial year;

(e) No member whose membership fee is overdue:

- (i) shall be eligible to vote or to nominate any person for office or to hold any office; or
- (ii) shall be entitled to receive any publication of the Society;

(f) Any member whose membership fee is, or any other monies are, owing for more than three months shall be liable to be removed from the register of members by the Council and shall then be held to have forfeited all rights in the Society. The Council may, however, restore the name of such member to the register if such arrears of membership fees or other monies in such sum as the Council may determine are paid.

#### **8. Council may reject application for Membership**

(a) The Council may in its discretion reject an application for membership provided that fourteen days' notice of intention of the Council to take such action shall first be given to such person, calling upon that person to show cause why his or her application for membership should be not rejected, and such person shall be heard by the Council concerning the matter if that person so desires;

(b) If, after considering all representations made by the member, the Council decides to refuse the membership, the Honorary Secretary must give the applicant written notice of the decision.

#### **9. Register of Members**

(a) There shall be a register of members kept by the Council and such register shall include the following particulars for each member:

- (i) the full name of the member;
- (ii) the postal or residential address of the member;
- (iii) the email address of the member;
- (iv) telephone numbers of the member;
- (v) the date of admission as a member;
- (vi) the date of death or time of resignation of the member;
- (vii) details about the termination or reinstatement of membership; and
- (viii) any other particulars the Council or the members at an Annual General Meeting determine;

(b) The register must be open for inspection by members of the Society at all reasonable times;

(c) A member must contact the Honorary Secretary to arrange an inspection of the register;

(d) However, the Council may, on the application of a member of the association, withhold information about the member (other than the member's full name) from the register available for inspection if the Council has reasonable grounds for believing the disclosure of the information would put the member at risk of harm.

#### **10. Prohibition on use of information on Register of Members**

(a) A member of the Society must not:

- (i) use information obtained from the register of members of the Society to contact, or send material to, another member of the Society for the purpose of advertising for political, religious, charitable or commercial purposes; or

(ii) disclose information obtained from the register to someone else, knowing that the information is likely to be used to contact, or send material to, another member of the Society for the purpose of advertising for political, religious, charitable or commercial purposes;

(b) Sub-clause (a) does not apply if the use or disclosure of the information is approved by the Council.

### **11. Resignation of Membership**

A member may resign his or her membership by sending a notice in writing to the Honorary Secretary and by paying any arrears of membership fees due by him or her, and upon such resignation being accepted by the Council, shall cease to be a member as from the date on which the Society received the notice of resignation or a later date if stated in the notice. Any person who ceases to be a member shall nevertheless remain liable for and shall pay to the Society all monies which at the time are due from him or her to the Society.

### **12. Cancellation of Membership**

(a) The Council may cancel the membership and remove from the list of members of the Society the name of any person who in its opinion has been guilty of:

- (i) any conduct by the member in a way considered to be injurious or prejudicial to the character or interests of the Society; or
- (ii) has been convicted of an indictable offence;

(b) Provided that fourteen days' notice of intention of the Council to take such action shall first be given to such person, calling upon that person to show cause why his or her membership should not be cancelled, and such person shall be heard by the Council concerning the matter if that person so desires;

(c) If, after considering all representations made by the member, the Council decides to terminate the membership, the Honorary Secretary must give the member written notice of the decision.

### **13. Employee not a Member**

A person employed by the Society, whether in an acting or permanent capacity, shall have his or her membership suspended for the period of employment. Upon cessation of employment their membership shall continue.

### **14. Addresses of Members**

Any member changing his or her postal or e-mail address shall notify the change to the Honorary Secretary in writing.

## 15. Annual General Meeting

- (a) The Society shall have an Annual General Meeting to be held once in each calendar year, within three months of the close of the Society's financial year, on a date to be determined by Council;
- (b) At least seven days notice of the Annual General Meeting shall be sent to all members;
- (c) The business of such meeting shall include:
  - (i) confirmation of the previous Annual General Meeting minutes;
  - (ii) consideration of the annual reports;
  - (iii) consideration of the audited annual financial statement;
  - (iv) election of Council members;
  - (v) appointment of Patron, up to five Vice-Patrons, and Honorary Auditor; and
  - (vi) any other business notified on the agenda either by Council or Notices of Motion from members.
- (d) All positions shall be vacated immediately before elections at each Annual General Meeting but, subject to the provisions of clause 19 (b), members holding such positions shall be eligible for re-election;
- (e) A quorum for the Annual General Meeting shall be twenty members;
- (f) If there is no quorum within thirty minutes after the time fixed for the Annual General Meeting the meeting is to be adjourned for a time, date and place to be fixed by Council.
- (g) At an Annual General Meeting each member present shall be entitled to one vote and in the case of an equality of votes the chairperson shall have a casting vote; the voting shall be by show of hands except on the request of not less than ten per cent of members present to that effect, when it shall be by secret ballot. Should a ballot be required, two scrutineers shall be appointed by the chairperson.
- (h) A copy of the agenda, minutes and reports shall be made available to members prior to the commencement of the Annual General Meeting;
- (i) Any member of the Society may bring any relevant matter before an Annual General Meeting of the Society upon giving a signed notice of motion of his or her intention to do so. Such notice of motion shall state specifically the matter to be brought forward and must be in the hands of the Honorary Secretary not less than twenty-one days before the meeting at which the matter is to be considered. The Honorary Secretary is to give members seven days notice of any such proposed motion before the meeting at which it is to be considered.
- (j) An Annual General Meeting shall be chaired by the President or in the President's absence the Senior Vice-President, or another Vice-President, or if these people are not in attendance then a chairperson elected by the meeting.

## **16. Special General Meeting**

- (a) A Special General Meeting of the Society shall be called:
  - (i) if Council so determines; or
  - (ii) by a request in writing directed to the Honorary Secretary of not less than twenty per cent of financial members specifying the reasons for such a meeting, the Council shall cause a Special General Meeting to be held within one month of receipt of the request.
- (b) The Council shall cause a notice of each Special General Meeting and its Agenda specifying the reasons to be sent to members giving not less than seven days notice of the meeting.
- (c) A quorum for a Special General Meeting shall be twenty members;
- (d) If there is no quorum within thirty minutes after the time fixed for a Special General Meeting the meeting lapses.
- (e) At the Special General Meeting each member present shall be entitled to one vote and in the case of an equality of votes the chairperson shall have a casting vote; the voting shall be by show of hands except on the request of not less than ten per cent of members present to that effect, when it shall be by secret ballot. Should a ballot be required, two scrutineers shall be appointed by the chairperson.
- (f) A Special General Meeting shall be chaired by the President or in the President's absence the Senior Vice-President, or another Vice-President, or if these people are not in attendance then a chairperson elected by the meeting.

## **17. Minutes of Annual General Meeting and Special General Meeting**

- (a) The Honorary Secretary must ensure full and accurate minutes of all questions, matters, resolutions and other proceedings of each Annual General Meeting and Special General Meeting are entered in a minute book;
- (b) The minutes of each Annual General Meeting must be signed by the chairperson of the meeting, or the chairperson of the next Annual General Meeting, verifying their accuracy;
- (c) The minutes of each Special General Meeting must be signed by the chairperson of the meeting, or the chairperson of the next Special General Meeting or Annual General Meeting, verifying their accuracy.
- (d) If asked by a member of the Society, the Honorary Secretary must, within twenty-eight days, after the request is made:
  - (i) make the minute book for a particular meeting available for inspection by the member at a mutually agreed time and place; and
  - (ii) give the member copies of the minutes of the meeting. The Society may require the member to pay reasonable costs of providing copies of the minutes.

## **18. Ordinary General Meeting**

The Society shall hold an Ordinary General Meeting at such time and place determined by the Council.

## **19. Council**

(a) There shall be a Council consisting of:

- (i) the President, three Vice-Presidents, the Honorary Treasurer, the Honorary Secretary, and eight Councillors, which shall be duly elected;
- (ii) the Immediate Past President; and
- (iii) an Honorary Librarian and Honorary Curator to be appointed from time to time by the Council and shall be either a Councillor or member;

(b) The President shall not hold office continuously for more than three years and shall not be eligible for further election to that office until another three years have elapsed after relinquishing office;

(c) Of the three Vice-Presidents, the Vice-President who has held the position for the longest period shall be the Senior Vice-President.

## **20. Powers of Council**

The Council shall be responsible for the general management of the affairs of the Society, subject to direction from an Annual General Meeting or Special General Meeting of the Society.

## **21. Council Meeting**

(a) A meeting of the Council shall take place monthly, subject to the Council otherwise deciding, and at such time and place as it may determine and Council shall give at least seven days notice to all Council members;

(b) With at least four days' notice, a special meeting of the Council may be called by the President or shall be called if seven members of the Council so request in writing;

(c) The President, or in his or her absence the senior Vice President, or in his or her absence another Vice President, shall chair all meetings of the Council. In the absence of the President and the Vice Presidents the meeting shall elect its own chairperson from the members present;

(d) A quorum for a Council meeting shall be seven members;

(e) A question arising at a Council meeting is to be decided by a majority vote of members of the Council present at the meeting and, if the votes are equal, the question is decided in the negative;

(f) A member of the Council must not vote on a question about a contract or proposed contract with the Society if the member has an interest in the contract or proposed contract and, if the member does vote, the member's vote must not be counted;

(g) The Honorary Secretary must ensure full and accurate minutes of all questions, matters, resolutions and other proceedings of each Council meeting are entered in a minute book;

(h) The minutes of each Council meeting must be signed by the chairperson of the meeting, or the chairperson of the next Council meeting, verifying their accuracy.

(i) A member may resign from the Council by giving written notice of resignation to the Honorary Secretary. The resignation shall take effect immediately on receipt or at a later date if stated in the notice.

## **22. Office bearers and election to Council**

The office bearers of the Society shall be the President, three Vice-Presidents, Honorary Secretary and Honorary Treasurer. No financial member shall be eligible for election as an office bearer unless such person has been a member of the Society for twelve months prior to the date of the election.

## **23. Election of Council Members**

(a) Council shall at least four weeks before each Annual General Meeting invite financial members to nominate for Council, subject to the provisions of clause 19 (b) and clause 22, in writing for the ensuing twelve months, such nominations to be signed by two financial members and by the nominee signifying consent, and to be delivered to the Honorary Secretary not less than fourteen days before such Annual General Meeting:

- (i) if the nominations do not exceed the number required, those nominated for the respective office shall be declared elected thereto, but if the nominations exceed the number to be elected then the election shall be by secret ballot; and
- (ii) the Annual General Meeting shall have power to abridge the time limits set out in (a).

(b) The form of voting at any secret ballot shall be determined by the Annual General Meeting. Two scrutineers shall be appointed by members present to assist the returning officer appointed at the Annual General Meeting to examine and count all the ballot papers and, on their report, the result of the election shall be declared by the chairperson.

## **24. Patron and Honorary Auditor**

There shall be a Patron, up to five Vice-Patrons and an Honorary Auditor who shall be appointed annually at the Annual General Meeting with their consent.

## **25. Vacancies on Council**

(a) Any elected member of the Council who is absent from three consecutive meetings of the Council without leave of absence may, if the Council so directs, be deemed to have vacated from his or her office;

(b) Any vacancy in any position on Council may be filled by the Council until the next Annual General Meeting. These vacancies may occur for whatever reason including insufficient nominations at the Annual General Meeting.

## **26. Sub-Committees of Council**

(a) The Council may appoint such Sub-Committees as it thinks fit which shall report and submit recommendations for approval by the Council.

(b) Sub-Committees shall consist of members of whom at least one shall be a member of the Council.

(c) Sub-Committees have the power to co-opt other persons.

(d) The President is ex-officio a member of all Sub-Committees.

## **27. Notice of Annual General Meeting, Special General Meeting and Council Meeting**

Notice of the Annual General Meeting or a Special General Meeting shall be given to Society members and a Council meeting to Councillors:

(a) In writing;

(b) By hand, by post, where the member has recorded a facsimile number by facsimile transmission, or where the member has recorded an e-mail address by e-mail transmission.

(c) Any notice sent by prepaid post to the last address of the member of which the Society has been notified shall be deemed to be duly notified two days after the day the notice was posted.

## **28. Financial Year**

The financial year shall end on 30 June each year.

## **29. Records**

(a) The Council shall ensure the keeping of full, accurate and proper records, and the preparation of periodic and Annual Financial Statements and Reports;

(b) Records to be kept are minute books, correspondence files, registers including register of members, a gift book, a visitors' book, financial account books, a library catalogue, an historical museum catalogue, and such other records as the Council may from time to time determine;

(c) Records and accounts must be kept in the English language.

### 30. Funds and Accounts

- (a) All monies and funds of the Society shall be placed to the credit of the Society in such bank or other accounts as the Council may approve;
- (b) All amounts must be deposited in the financial institution accounts as soon as practicable after receipt;
- (c) All payments must be authorised by the Council, and except for petty disbursements, must be paid by cheque;
- (d) Cheques, other than cheques for wages, allowances or petty cash recoupment, must be crossed not negotiable;
- (e) A petty cash account must be kept on the imprest system, and the Council must decide the amount of petty cash to be kept in the account;
- (f) Any two of the President, the Honorary Treasurer and the Honorary Secretary are authorised to operate on any such account or accounts. The Council may also approve any one of three other members of the Society to sign cheques issued by the Society. However, one of the persons who sign the cheque must be the President, the Honorary Treasurer or the Honorary Secretary.

### 31. Museum and Library Fund

There shall be established “The Royal Historical Society of Queensland Museum and Library Fund” hereinafter referred to as “the Fund” to receive tax deductible gifts, and other monies or assets as the Council may determine;

- (a) The assets of the Fund shall be used for the objects of the Society and, in particular:
  - (i) to foster and encourage support for the maintenance and expansion of the Museum of the Society including displays, exhibits and activities ancillary to Museum presentations;
  - (ii) to foster and encourage support for the maintenance and expansion of the Library of the Society including the presentation of displays, presenting lectures, producing publications, and reproducing documents, papers and photographs;
  - (iii) to foster and encourage interest in the Society’s objects through education of the community in history libraries and museums;
  - (iv) to foster and encourage research and scholarship in history; and
  - (v) to support all such measures necessarily incidental to the carrying out of these objectives;
- (b) The Fund is established for the following purposes:
  - (i) to receive bequests, donations, gifts and grants in the form of money or property, all interest on money in the Fund, and to receive all money derived from property or investments given to the Fund; and

- (ii) to receive money which may be made from providing services from the museum or the library or any viewing or use of its or their property or assets, which shall include viewing the museum or making use of the research material of the library (including the photographic holdings).
- (c) The assets of the Fund shall not be used for any purpose other than in accordance with (a) and shall not be passed on to any other organisation, body or person except in accordance with clauses (a) and (h);
- (d) The Council shall administer the Fund and ensure that these funds are separately accounted for from the general funds of the Society.
- (e) To ensure compliance with the Commonwealth *Income Tax Assessment Act 1936* and such other legal requirements as may be pertinent for the administration of the Fund;
- (f) To maintain proper accounting and other records sufficient to comply with the requirements of the Commonwealth Treasury Department and such other standards as the Council of the Society may from time to time stipulate; and
- (g) To maintain a bank account at all times into which Fund monies shall be paid.
- (h) If the Museum and Library Fund is wound up or if the endorsement of the Society as a deductible gift recipient is revoked, any surplus assets of the Museum and Library Fund remaining after satisfaction of all its debts and liabilities shall be given or transferred to a society or societies or fund having objects similar or in part similar to the objects of the Society, such society or societies to be eligible to receive tax deductible gifts under the Commonwealth *Income Tax Assessment Act 1936*.

### **32. Publications**

The Council may make arrangements for the issue of a periodical *Bulletin*, the *Queensland History Journal* of the Society, and any other publication as the Council may approve. Libraries and other bodies may pay a yearly subscription fee, as determined by Council, to receive both *Bulletin* and the *Queensland History Journal*.

### **33. Copyright of Papers**

Copyright in the original copy of any work published in the *Queensland History Journal* or published by the Society in any other form of work shall vest in and remain with the Society but the author shall have a licence to republish the work without permission from the Society.

### **34. Common Seal**

The Common Seal of the Society shall only be affixed by resolution of the Council.

### **35. Fellowships and MacGregor Medals**

The Society shall have power to award Fellowships and MacGregor Medals;

- (a) The Council shall appoint a Sub-Committee to deal with nominations for awards of Fellowships and MacGregor Medals;
- (b) The Sub-Committee shall consider all nominations duly placed before it, or of its own motion, and shall make its recommendations thereon to the Council;
- (c) Council may, with at least seven Councillors voting in support, recommend and an Annual General Meeting may approve the awarding of Fellowships, Honorary Fellowships, MacGregor Medals and Honorary MacGregor Medals but not more than one from each category may be awarded in a financial year;
- (d) A Fellowship shall only be awarded for conspicuous scholarly service to the Society by a member of not less than ten years standing. On being awarded a Fellowship, a certificate signed by the President and the Honorary Secretary and executed under the Common Seal, shall be presented to the Fellow, who may thereafter be designated a “Fellow of The Royal Historical Society of Queensland” (F.R. Hist. S.Q.);
- (e) For conspicuous scholarly service to the objects of the Society an Honorary Fellowship may be awarded to an eminent person who is either not a member of the Society or has less than ten years standing. On being awarded an Honorary Fellowship, a certificate signed by the President and the Honorary Secretary and executed under the Common Seal, shall be presented to the Honorary Fellow, who may thereafter be designated an “Honorary Fellow of The Royal Historical Society of Queensland” (Hon. F.R. Hist. S.Q.);
- (f) A MacGregor Medal shall only be awarded for conspicuous service, other than of a scholarly nature, to the Society by a member of not less than ten years standing. On being awarded a MacGregor Medal, a Medallist shall be presented with a Medal suitably inscribed;
- (g) An Honorary MacGregor Medal shall only be awarded for conspicuous service, other than of a scholarly nature, to the Society by a person not being a member of the Society or who has been a member for less than ten years. On being awarded an Honorary Macgregor Medal, a Medallist shall be presented with a Medal suitably inscribed.

### **36. Certificates**

A Certificate of Appreciation may be granted by the Council to any person they consider appropriate. The certificate is to be signed by the President and Honorary Secretary.

### **37. Kerr Medal**

The John Douglas Kerr Medal for Distinction in historiography, historical research and writing may be awarded each year by the Society in conjunction with the Professional Historians Association (Queensland). The Society in conjunction with the Professional Historians Association (Queensland) shall have a joint committee which will establish the criteria and rules under which the award may be made. The Council shall appoint those members of the joint committee from the Society and approve the criteria and rules on behalf of the Society. The joint committee will decide on the recipient or

recipients of the award, if any, on behalf of both the Society and the Professional Historians Association (Queensland).

**38. By-laws**

(a) The Council may make, amend or repeal By-laws not inconsistent with the Constitution for the internal management of the Society;

(b) Any such By-law may be disallowed or amended by resolution of an Annual General Meeting or Special General Meeting of the Society.

**39. Assets**

(a) All assets of or belonging to the Society shall be held by the Society under its corporate name;

(b) The assets and income of the organisation shall be applied solely in the furtherance of its above-mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation.

**40. Assent to Constitution and By-laws**

Every member shall be taken to have assented to and agreed to be bound by the Constitution and By-laws of the Society and shall refrain from doing any act which is likely to prejudice the good standing and orderly conduct of the affairs of the Society.

**41. Dissolution**

Subject to any relevant legislation, the Society may wind up or dissolve its affairs and upon such winding up or dissolution neither its real nor personal property, nor the proceeds of the sale thereof, shall be conveyed, transferred, distributed or paid to or among its members but the amount remaining after such winding up or dissolution and after the satisfaction of all debts and liabilities shall be conveyed, distributed, transferred or paid to one or more other institutions with similar purposes which is not carried on for the profit or gain of its individual members.

**42. Amendment of the Constitution**

This Constitution may be amended by a motion, of which prior notice has been given to members, being carried at an Annual General Meeting or Special General Meeting by a majority of members present and voting.

Approved by the Annual General Meeting of The Royal Historical Society of Queensland held on 19 August 2010 and as amended on 8 September 2011.

President: Carolyn Nolan ..... Secretary: Dr Ruth Kerr.....